



ELECTRICITY REGULATORY AUTHORITY

Plot 15 Shimoni Road, Nakasero
P.O. Box 10332, Kampala
Tel: 341852/646, Fax 341624, Email
era@africaonline.co.ug, www.era.or.ug

PRE-QUALIFICATION FOR GOODS, SERVICES AND WORKS FOR THE PERIOD COVERING FINANCIAL YEARS 2009-2010-2012

Our Mission

“Regulating the Electricity Industry for Efficient and Reliable Supply at Equitable Prices”

Our Vision

“A Well Developed and Sustainable Electricity Industry that Meets The National and Regional Demands”

Electricity Regulatory Authority (ERA) is a body corporate Established by the Electricity Act 1999; Cap 145 to regulated the generation, transmission, distribution sale, export and import of electricity in Uganda. Electricity Regulatory Authority intends to pre-qualify Providers for the financial years 2009-2010 up to 2013

Electricity Regulatory Authority now invites interested competent firms/companies to submit pre-qualification documents to provide the following goods and services whenever they are invited.

A. GOODS

1. Office Stationery
2. Office Equipment
3. Office Furniture
4. Computers and Accessories
5. Fire Fighting Equipment and Maintenance
6. Supply of Motor vehicle Tyres and Batteries
7. Supply of Brand Motor cycles
8. Supply of office flowers
9. Supply of portable water (and office water dispensers)
10. Supply of Fuel

B.0 SERVICES- (Non Consultancy Services)

1. Printing services
2. Repair and Servicing of Computers, Printers
3. Repair and maintenance of photocopiers

4. Repair and Servicing of Motor Vehicles
5. Fumigation Services
6. Catering Services
7. Cleaning Services & Compound Maintenance
8. Travel Agency Services
9. Office Air Conditioning and Maintenance
10. Engraving Services
11. Audio/Video Services
12. Design and Supply of Sign posts
13. Security Services
14. Garbage collection services
15. Courier services
16. Maintenance of a Generator
17. Internet Services
18. Car tracking Services

B.2 Services - (Consultancy Services)

Corporate Consultancy Services that range from;

1. Auditing/ Financial accounting
2. Recruitment services
3. Legal services
4. Asset valuation services
5. Insurance Services
6. Insurance Brokerage services
7. Architectural Services
8. Library / Records Management Consultancy
9. Mapping Services

C. WORKS

1. General building repair and maintenance
2. Minor civil works-Renovation, painting ,Drainage and Plumbing

Evaluation methodology and Criteria (Technical compliance on pass or Fail Basis)

(A). Eligibility Requirements

Legal documents required

1. Copies of Certificates of Registration /Incorporation
2. Original Income Tax Clearance Certificate or Equivalent where applicable issued after **February 2008**
3. Copies of Current Trading Licenses 2009 or equivalent where applicable
4. Powers of Attorney where applicable
5. Valid Practicing certificates for Consultancy firms or equivalent
6. Valid practicing certificates of the leading advocates
7. References from the company /firm Bankers

Administrative requirements

1. Physical address and telephone numbers of the company/firm.
2. Three copies plus an original of the pre-qualification documents should be submitted

(B). Technical competencies required

1. Detailed Company Profile, indicating names of Directors, key personnel and their relevant experience.
2. Audited Financial Statements for the past three years
3. Experience of at least two years in the continuous engagement of similar businesses/tasks of interest

The Pre-Qualification should be clearly marked '**PRE-QUALIFICATION FOR**
..... And addressed to

**The Head Procurement & Disposal Unit
Electricity Regulatory Authority
Plot 15 Shimoni Road
P.O. Box 10332
KAMPALA.**

The pre-qualification Document will be received by Bid Box located at ERA House Reception not later than **March 5, 2009 at 2:30 pm**

Pre –Qualification Documents will be opened **at 3:00 pm** on the same day at the **ERA Library** in the presence of potential providers who choose to attend.

Late pre-qualification documents shall be rejected and ERA is not bound to qualify any prospective provider.

ACCOUNTING OFFICER